**Louisiana State Board of Private Investigator Examiners**

**Minutes of Board Meeting of September 17, 2019**

**I.    Roll Call**

Chairman Lance Wallace called the meeting to order at 9:13a.m., Tuesday September 17, 2019 at the office of the Louisiana State Board of Private Investigator Examiners, 7414 Perkins Road, Suite 120, Baton Rouge, Louisiana. Those members present at the meeting were Marcal Poullard, Annette Kovac, Jonathan Mitchell, Paul Dugas, Tim Asmussen, and Mr. Kennith Landry. Also, present was Executive Director Pat Englade and Legal Counsel Alexander Reinboth. A quorum was present to continue the meeting.

**II. Approval of Minutes from the July 16, 2019 board meeting**

Mr. Wallace moved to approve the minutes of the July 16, 2019 board meeting. Seconded by Kovac. All in favor. Motion carried.

**III. Public Comment: None**

**IV. Approval of Applications**

 **A. Agency Applicants**

Ms. Kovac made a motion to approve the agency application of **Erin Coker.**

Ms. Coker was present. Seconded by Mitchell. Roll call vote: Kovac yes, Poullard yes,

Mitchell, Dugas yes, Asmussen yes and Landry yes. Motion carried.

Ms. Kovac made a motion to defer the agency application of **Michael Gilmore.**

Mr. Gilmore was not present. Reason deferred per your request. Seconded by Dugas. Roll call vote: Poullard yes, Kovac yes, Mitchell, Dugas yes, Asmussen yes, and Landry yes. Motion carried.

Mr. Landry made a motion to defer the agency application of **Gene Jacobson.**

Reason for deferral was because the board needed answers to the 15 questions, and he needs an Agency for Service of process. Mr. Jacobson was not present. Seconded by Poullard. Roll call vote: Poullard yes, Kovac yes, Mitchell yes, Dugas yes, Asmussen yes, and Landry yes. Motion carried.

**Page 2 of 3 (Minutes of the September 17, 2019 meeting)**

Ms. Kovac made a motion to approve the agency application of **Jerry Summers.**

Mr. Summers was present. Seconded by Mitchell. Roll call vote: Poullard yes, Kovac yes, Mitchell, yes, Dugas yes, Asmussen yes, and Landry yes. Motion carried.

Ms. Asmussen made a motion to approve the agency application of **Catherine Berkowitz.**

Ms. Berkowitz was present. Seconded by Kovac. Roll call vote: Kovac yes, Poullard yes,

Mr. Mitchell, Mr. Dugas, Mr. Asmussen and Mr. Landry. Motion carried.

 **B. Apprentice Applications**

Ms. Kovac made a motion to approve the Apprentice applications starting with

 **Gabrielle St. Julien** and ending with **Eileen smith**. Seconded Wallace. All in favor. Motion

 carried.

 **C. Individual Applications**

Ms. Kovac made a motion to approve the Individual applications starting with

**Troynicha Terrance** and ending with **Vallery Thierry, IV.** Seconded by Wallace. All in favor. Motion carried.

**D. Journeymen Applicants**

Ms. Kovac made a motion to approve the Journeymen applications starting with

**Ashley Beyeaux** and ending with **Davd Cloe.**  Seconded by Wallace. All in favor. Motion carried.

 **V. Financial**

1. **Financial Report**

Mr. Wallace made a motion to approve the financial report that was read by Mr. Asmussen. Seconded by Kovac. All in favor. Motion carried.

1. **Monthly Budget Variance Report ending July 31, 2019**

Mr. Wallace makes a motion to approve the budget variance report ending July 31, 2019. Seconded by: Kovac. All in favor. Motion carried.

**Page 3 of 3 (Minutes of the September 17, 2019 meeting)**

**VI. Investigatory Officer**

Ms. Kovac made a motion to approve the investigatory report that was read by Ken Landry. Seconded by Wallace. All in favor. Motion carried.

**VII. Training**

1. **Mr. Scott Hanberry asking to be exempt from the 40-hour course and written exam.**

 Ms. Kovac made a motion to exempt Mr. Scott Hanberry from the 40-hour course put he will need to take the exam. Seconded by: Poullard. All in favor. Motion carried.

1. **Michael Pivarnik – Request to be a 40-hour course instructor**

Ms. Kovac made a motion to approve Mr. Michael Pivarnik as a 40-hour course instructor.

 Seconded by Poullard. All in favor. Motion carried.

**Amend Agenda**

Mr. Wallace made a motion to Amend the Agenda to add Joey Cruse -40-hour course

instructor. Seconded by Mitchell. Roll call vote: Poullard yes, Kovac yes, Wallace yes,

Mitchell yes, Dugas yes, Asmussen yes and Landry yes. Motion carried.

**C. Joey Cruse – Request to be a 40-hour course instructor**

Mr. Mitchell made a motion to approve Mr. Joey Cruse as a 40-hour course instructor as

long as it is held and located within the higher education system of the state of Louisiana.

Seconded by Asmussen. Roll call vote: Poullard yes, Kovac yes, Wallace yes,

Mitchell yes, Dugas yes, Asmussen yes, and Landry yes. Motion carried.

**VIII. Adjournment**

Mr. Wallace made a motion to adjourn the meeting at 10:25am. Seconded by Kovac.

 All in favor.